

CLEANING (GENERAL) SAFE WORK METHOD STATEMENT (SWMS)

Business Contact:	Phone #:	Principal Contractor (PC):
Responsible person (for monitoring SWMS and work):		PC Address:
Signature:	Date:	PC Phone #: Date SWMS provided to PC:
Contact Phone #:		Job Site Address:

THIS WORK ACTIVITY INVOLVES THE FOLLOWING HAZARDOUS WORK AND ENVIRONMENTAL IMPACTS

- | | | | | |
|--|--|---|--|---|
| <input type="checkbox"/> Electrical equipment | <input type="checkbox"/> Elevated levels | <input type="checkbox"/> Slips, trips and falls | <input type="checkbox"/> Hazardous substances | <input type="checkbox"/> ? |
| <input type="checkbox"/> Hot Work | <input type="checkbox"/> Hazardous manual tasks | <input type="checkbox"/> Outdoor work | <input type="checkbox"/> Remotely &/or isolated work | <input type="checkbox"/> ? |
| <input type="checkbox"/> Noise and vibration | <input type="checkbox"/> Native vegetation & weeds | <input type="checkbox"/> Air quality | <input type="checkbox"/> Waste | <input type="checkbox"/> Vehicle movement |
| <input type="checkbox"/> Fuels, oils & chemicals | <input type="checkbox"/> Terrestrial fauna | <input type="checkbox"/> Waterways & soils | <input type="checkbox"/> Cultural heritage | <input type="checkbox"/> ? |

THIS WORK ACTIVITY INVOLVES THE FOLLOWING "HIGH-RISK CONSTRUCTION WORK" (HRCW - IDENTIFIED IN THE JOB TASK COLUMN)

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> Confined spaces | <input type="checkbox"/> Mobile plant movement | <input type="checkbox"/> Demolition of a load-bearing structure | <input type="checkbox"/> Asbestos disturbance |
| <input type="checkbox"/> Using explosives | <input type="checkbox"/> Diving work | <input type="checkbox"/> Artificial extremes of temperature | <input type="checkbox"/> Tilt-up or pre-cast concrete |
| <input type="checkbox"/> Pressurised gas distribution mains or piping chemical, fuel or refrigerant lines energised electrical installations or services | | | |
| <input type="checkbox"/> Structures or buildings involving structural alterations or repairs that require temporary support to prevent collapse | | | |
| <input type="checkbox"/> Involves a risk of a person falling from 2m or more, including work on telecommunications towers | | | |
| <input type="checkbox"/> Working at depths greater than 1.5 Metres, including tunnels or mines | <input type="checkbox"/> Work in an area that may have a contaminated or flammable atmosphere | | |
| <input type="checkbox"/> Work carried out adjacent to a road, railway or shipping lane, traffic corridor | <input type="checkbox"/> In or near water or other liquid that involves the risk of drowning | | |

FOOT PROTECTION	HEARING PROTECTION	HIGH VISIBILITY	HEAD PROTECTION	EYE PROTECTION	FACE PROTECTION	HAND PROTECTION	PROTECTIVE CLOTHING	BREATHING PROTECTION	SUN PROTECTION	SAFETY HARNESS	Rings, watches, jewellery that may become entangled must not be worn. Long and loose hair must be tied back.
											
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Business Name: Maxima Cleaning Group Pty Ltd

Business Address: 4 Barup Close, Middle Park QLD 4074

ABN: 72 603 134 103

Planning/Preparation	<ul style="list-style-type: none"> • Liaise with Principal Contractor to identify on-site safety systems and procedures • Establish supervisory and communication arrangements • Principal contractor to confirm emergency response procedures are in place.
Hold Points	<ul style="list-style-type: none"> • Hold points identified and signed off before continuing work. <i>Specify?</i>
Training/Licence	<ul style="list-style-type: none"> • All workers to have a General Construction Induction Card • Relevant workers have relevant certificates of competency, licenses, and training. <i>Specify?</i> • Trained First Aider on site • All workers trained in site-specific emergency and evacuation procedures, SWMS, safe work procedures, and safety data sheets. • Workers trained in “Standard Precaution” procedures for infection control treating biological materials (i.e. blood, human or animal tissues) and prevention of viral & bacterial transmission
Worker duties and responsibilities	<ul style="list-style-type: none"> • Fit condition for work, i.e. no signs of fatigue, alcohol or drugs • Attend all site inductions/briefings • Comply with all site requirements, e.g. PPE, Traffic Management Plans (TMP) • Only carry out work related to the contract • Inspect completed work and report possible safety, environmental and quality matters to the supervisor.
Monitor/Review	<ul style="list-style-type: none"> • All persons involved in the task must have this SWMS communicated to them before work commences • SWMS to be reviewed and amended if necessary, in consultation with relevant persons after any near miss or incident • If additional site hazards identified, review this SWMS and amend control measures to suit • People, including workers, contractors and sub-contractors, affected by the revisions to this SWMS, must be informed ASAP • Give the principal contractor a copy of the revised SWMS • The site supervisor to monitor works against the controls stated in this SWMS • SWMS must be kept on-site and made available for inspection or review • Keep a record of this SWMS until the job is complete or for two years if involved in a notifiable incident • Regardless of any other factor, the person in control of the workplace must review this SWMS at least annually.



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Site-Specific Notes:

Act, Regulations, Codes of Practice References:

Workers' Compensation and Rehabilitation Act 2003

Workers' Compensation and Rehabilitation Regulation 2014

Standards Australia 2001, – Occupational health and safety management systems - Specification with guidance for use, AS/NZS 4801: 2001 (Superseded by AS/NZS ISO 45001) – Standards Australia 2018, – Occupational health and safety management systems – Requirements with guidance for use, AS/NZS ISO 45001:2018 – Standards Australia 2016, – Environmental management systems - Requirements with guidance for use, AS/NZS ISO 14001:2016 – Standards Australia 2016, – Quality management systems – Requirements, AS/NZS ISO 9001:2016

Work Health and Safety (First Aid in the Workplace) Code of Practice 2015

Work Health and Safety (Hazardous Manual Tasks) Code of Practice 2015

Work Health and Safety (How to Manage Work Health and Safety Risks) Code of Practice 2015 Work Health and Safety (Labelling of Workplace Hazardous Chemicals) Code of Practice 2015 Work Health and Safety (Managing Electrical Risks in the Workplace) Code of Practice 2015 Work Health and Safety (Managing Noise and Preventing Hearing Loss at Work) Code of Practice 2015

Work Health and Safety (Managing Risks of Hazardous Chemicals in the Workplace) Code of Practice 2015

Work Health and Safety (Managing the Risk of Falls at Workplaces) Code of Practice 2015

Work Health and Safety (Managing the Work Environment and Facilities) Code of Practice 2015

Work Health and Safety (Work Health and Safety Consultation, Co-operation, and Co-



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	<p>ordination) Code of Practice 2015</p> <p>Australian Government (1999): Environment Protection and Biodiversity Conservation Act 1999</p>

LIKELIHOOD	INSIGNIFICANT	MINOR	MODERATE	MAJOR	CATASTROPHIC	SCORE	ACTION
ALMOST CERTAIN	3 - HIGH	3 - HIGH	4 - ACUTE	4 - ACUTE	4 - ACUTE		
LIKELY	2 - MODERATE	3 - HIGH	3 - HIGH	4 - ACUTE	4 - ACUTE	4A - ACUTE	DO NOT PROCEED.
POSSIBLE	1 - LOW	2 - MODERATE	3 - HIGH	4 - ACUTE	4 - ACUTE	3H - HIGH	Review before commencing work.
UNLIKELY	1 - LOW	1 - LOW	2 - MODERATE	3 - HIGH	4 - ACUTE	2M - MODERATE	Maintain control measures.
RARE	1 - LOW	1 - LOW	2 - MODERATE	3 - HIGH	3 - HIGH	1L - LOW	Record and monitor.



JOB TASK	HAZARDS	RISK	CONTROL MEASURES	RESPONSIBLE PERSON
1. Planning	<ul style="list-style-type: none"> Fatigue Unauthorised access Insecure 	3H	<ul style="list-style-type: none"> Out-of-hours / night work at commercial premises: <ul style="list-style-type: none"> Allow adequate meal breaks for workers; especially if they have worked during part of the day, they will need time to rest & recover sufficiently to work safely into the evening/night Do not schedule full double shifts for workers as worker fatigue increases the risk of incidents 	Supervisor to make sure schedules for breaks are

JOB TASK	HAZARDS	RISK	CONTROL MEASURES	RESPONSIBLE PERSON
	workplace		<ul style="list-style-type: none"> ○ Workers have access to: <ul style="list-style-type: none"> ▪ Suitable amenities (toilets/wash facilities/drinking water) ▪ Sufficient lighting (including parking areas) ▪ Air conditioning and heating ▪ Mechanical ventilation if required ▪ Emergency exits ▪ Safe area for parking/unloading equipment – protected from rain • Additional security personnel on-site to ensure no unauthorised access by the general public while work is being performed ⚠ For safety purposes – workers to be logged onto Light IO while on site 	followed and maintain call log
	Infection Disease Allergic reaction	3H	<ul style="list-style-type: none"> • Ensure vaccinations (such as Hepatitis B, tetanus.) are offered for staff. • Persons with known allergic responses should consult a doctor and ensure appropriate kit is available at all times (Including EpiPen - in date) 	
	Animals	3H	<ul style="list-style-type: none"> • Liaise with client to isolate any domestic animals from access/egress and work area before the arrival of the technician. 	
	Emergency	4A	<ul style="list-style-type: none"> • Avoid people working alone, use a buddy system to provide immediate support • Have a reliable communication system in place and test regularly. 	
2. Arrival on-site & assess onsite conditions	Personal injury, property damage &/or environmental incident	3H	<ul style="list-style-type: none"> • The vehicle should be positioned in a safe location, clear of traffic/vehicles/pedestrians during equipment delivery and materials removal (deploy physical barriers, caution signs as necessary) • Do not park illegally • Identify and obey all safety-related signage (check site entry requirements) • Report to Site Supervisor • Ensure site-specific induction undertaken • Assess mobile phone reception • The worksite is exactly as detailed in Terms of Agreement or contract • Complete a JSA specifying the control measures for unanticipated hazards. 	Supervisor to check the site and conduct JSA where necessary
3. Work area set-up	Unauthorised access to the work area	3H	<ul style="list-style-type: none"> • Establish an exclusion zone for other workers and the public. I.e. those not associated with the activity. Clearly define the exclusion zone by signage and hazard markers • Maintain awareness of unauthorised persons attempting to enter or entering the work area • If members of the public or unauthorised personnel enter the exclusion zone, stop work until removed from the work zone. 	Supervisor and workers to follow control measures



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4. Environment	Environmental impact	3H	<ul style="list-style-type: none"> • Noise: <ul style="list-style-type: none"> ○ Be aware of maximum noise levels at the site ○ Machinery is maintained to minimise noise ○ No noise produced outside council approved hours of operation ○ Engineering controls fitted to equipment (e.g. silencers.) • Waste: <ul style="list-style-type: none"> ○ Place all wastes and rubbish in bins or other appropriate containers ○ Separate recycle waste from general waste ○ Waste to be disposed of in an appropriate waste disposal location (No illegal or non-approved dumping) • Chemical disposal: <ul style="list-style-type: none"> ○ Dispose of chemicals correctly, empty containers/bags in approved waste containers ○ Triple rinse all empty/unwanted chemical containers and make containers unusable before disposing of them • Waterways/soil: <ul style="list-style-type: none"> ○ Do not wash out tools or containers where residue can enter waterways or drains • Fauna - ensure all food scraps placed in lidded bins. 	Supervisor and workers to ensure control measures followed
5. House keeping	Slips, trips & falls	3H	<ul style="list-style-type: none"> • Maintain housekeeping throughout the shift & clean-up • Ensure sufficient lighting to detect changes in level (using temporary light as required) • The work area is clean and uncluttered as possible • Locate equipment where it will not become a tripping hazard • Check for stored items, corners or other obstructions that could cause tripping • Ensure signage is placed in appropriate locations when cleaning (entrance to toilets, prevent access to wet floor areas, etc.). Remove signs as soon as the area is safe • Make use of power points in the area. Use caution to avoid tripping over extension cords. If required, run cords along corridors, not across doorways/access areas • Clean from top to bottom • Keep equipment to the side of walkways allowing space for the others to pass • Dry surfaces after wiping with a wet cloth • Mop floor from furthest point and finish at doors • Vacuum or mop stairs from bottom to top with cleaner and power cords behind you • Ensure footwear is suitable. Snug-fitting shoes/boots with flat, non-slip soles, no loose soles, long laces, oily soles, or caked with mud or other contaminants 	Supervisor and workers to ensure control measures followed
6. Manual tasks	Musculoskeletal (MSD) injuries	3H	<ul style="list-style-type: none"> • Materials/equipment placed as close to the work area as possible • Weight of an object should be known; avoid lifting loads more than 1/4 of your body weight • Do not use extreme force to move items 	Supervisor and workers to ensure



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			<ul style="list-style-type: none"> • Hold lifted items close to the body whenever possible: <ul style="list-style-type: none"> ○ Keeping knees bent and back straight and lift, unload keeping knees bent • Use team lifts and mechanical means for heavy items • Schedule regular breaks and practice job rotation • Use long-handled tools to clean outside of the toilet, mirrors and other surfaces to reduce over-reaching, bending and twisting • Use sponges/brushes that flex to the shape of the surface to avoid awkward positions • Position smaller bins on an elevated surface before emptying the contents (change the liner); this will reduce bending and twisting • Ensure equipment is suitable for the task. E.g.: <ul style="list-style-type: none"> ○ Light-weight bucket/mops (with an adjustable handle and long-handled wringer) ○ Mops/brooms with extendable handles ○ Trolleys for buckets/mops ○ Long-handled tools with swivelling heads for cleaning cramped areas such as toilets • Ensure work in a small section to avoid overreaching • Extend handle to clean around fixtures to avoid bending, reaching and kneeling • Emptying wheelie bins: <ul style="list-style-type: none"> ○ Where possible on hard surfaces, use two hands and push bin (on loose gravel or other soft surfaces pulling may be easier) ○ Ensure wheelie bin is not too heavy or overloaded, test weight before moving ○ Move one bin at a time. Do not attempt to pull or push two bins at once ○ Use the flattest route possible (avoid steps or ramps where possible) ○ If you must move a wheelie bin up or downstairs, always ensure that the bin is below you ○ If the bin is to be emptied manually, e.g. into a larger industrial bin, where possible use a mechanical bin lifter ○ If a mechanical lifter is not available and the bin is not heavy, use a two-person lift to empty bin. Do not attempt to empty wheelie bin alone. 	control measures followed
7. Fitting Personal Protective Equipment (PPE)	Infection	3H	<ul style="list-style-type: none"> • Appropriate PPE must be worn at all times: <ul style="list-style-type: none"> ○ Disposable latex or vinyl gloves. use alcohol-based hand rub before putting on and after removing gloves ○ Disposable apron. Securely fastened at the neck and waist ○ Protective eyewear where required as per cleaning chemical SDS or label requirements ○ Shoe covers (if relevant) ○ Where the risk of airborne contamination is possible, a facemask should be worn. Ensure the mask is snugly fitted to face and below the chin. 	Supervisor and workers to ensure control measures followed
8. Cleaning	• Contaminated	3H	• "Sharps Disposal Kit" available for use	Supervisor

JOB TASK	HAZARDS	RISK	CONTROL MEASURES	RESPONSIBLE PERSON																																			
activities	biological materials • Needlestick injury		<ul style="list-style-type: none"> Cover all cuts/grazes on hands with waterproof dressings Use tongs to pick up needles and dispose of in a sharps container Pick up any rubbish or foreign material with tongs and place in a waste bag Do not shake laundry items, e.g. towels or other cloth materials <u>Hand washing</u> <ul style="list-style-type: none"> Wash hands thoroughly with warm water and soap for at least 20 seconds after removing gloves If soap and water are not available, use an alcohol-based hand sanitiser that contains at least 70% alcohol Avoid touching eyes, nose, or mouth with unwashed hands Always clean hands: <ul style="list-style-type: none"> After going to the toilet Before eating, drinking or smoking After removing gloves If hands are visibly dirty After handling any potentially infectious material without gloves <u>Contaminated/infectious material and surfaces</u> <ul style="list-style-type: none"> Clean hard surfaces (e.g. benchtops) using either: <ol style="list-style-type: none"> A combined detergent and 1,000ppm (0.1%) bleach solution (2-in-1 clean). Follow manufacturer's directions for bleach dilution or, Use detergent and water, followed by a 1,000ppm bleach solution (2-step clean). Follow manufacturer's directions for dilution The bleach solution must be prepared daily <table border="1"> <thead> <tr> <th colspan="2">Strength of Bleach</th> <th colspan="2">The ratio of bleach to water</th> <th>Bleach Volume per 10-litre bucket</th> </tr> <tr> <th>%</th> <th>Parts per Million</th> <th>Parts bleach</th> <th>Parts water</th> <th></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>10,000</td> <td>1</td> <td>9</td> <td>1000mL (1L)</td> </tr> <tr> <td>2</td> <td>20,000</td> <td>1</td> <td>19</td> <td>500 mL</td> </tr> <tr> <td>3</td> <td>30,000</td> <td>1</td> <td>29</td> <td>333mL</td> </tr> <tr> <td>4</td> <td>40,000</td> <td>1</td> <td>39</td> <td>250mL</td> </tr> <tr> <td>5</td> <td>50,000</td> <td>1</td> <td>49</td> <td>200mL</td> </tr> </tbody> </table>	Strength of Bleach		The ratio of bleach to water		Bleach Volume per 10-litre bucket	%	Parts per Million	Parts bleach	Parts water		1	10,000	1	9	1000mL (1L)	2	20,000	1	19	500 mL	3	30,000	1	29	333mL	4	40,000	1	39	250mL	5	50,000	1	49	200mL	and workers to ensure control measures followed
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	Inhalation of contaminants/ bacterial agents	3H	<ul style="list-style-type: none"> Ensure adequate ventilation Vacuum cleaners have sealed dust collection bags Use moist cloths to wipe dust Wear disposable facemasks and hand protection. Disposable face masks must: <ul style="list-style-type: none"> Be fitted and used according to manufacturer's written instructions 																																				

JOB TASK	HAZARDS	RISK	CONTROL MEASURES	RESPONSIBLE PERSON
			<ul style="list-style-type: none"> ○ Fitted tightly. Check the tightness of the headbands and the operation of the one-way valve. (If fitted.) ○ Be replaced as required depending upon the amount of air-borne dust and usage. 	
	<ul style="list-style-type: none"> • Electrocution • Injury • Tool malfunction • Fire 	3H	<ul style="list-style-type: none"> • Use hand and power tools only for the purpose specified by the manufacturer • Pre-inspect and operate tools following the manufacturer's instructions • Ensure operations manual is available, read and understood • All power tools and leads are Tested and Tagged and are current • Use electrical sockets protected by RCD (safety-switches) or use portable RCD devices <ul style="list-style-type: none"> ⚠ Do not use plug top RCD's fitted to power tools as the RCD cannot be tested • Ensure switchboards have appropriately rated circuit breaker • Always ensure that the tool is switched off and power isolated before a pre-start check, adjusting, changing set-ups or repairing • If damaged or unsuitable for the task do not use. Take out of service immediately and apply LOTO procedures. 	
	Hearing loss	3H	<ul style="list-style-type: none"> • Wear hearing protection when exposed to excessive noise. When choosing hearing protection, consider that overprotecting by cutting out too much sound can cause difficulties hearing other sounds needed to work safely. 	
	Contact with hazardous chemicals	3H	<ul style="list-style-type: none"> • SDS is obtained for all cleaning chemicals and is accessible: ensure current (issue date with five years) • Implement all controls as per label and SDS • Before mixing any chemicals, check for compatibility and refer to SDS • All containers (original container or decanted portions) supplied for use at a workplace, must have a label with all required details listed. Do not use a container if not correctly labelled • Ensure the correct chemical handling equipment is available and in good condition • Use with adequate ventilation • Ensure spill kit is available at all times ⚠ DO NOT: <ul style="list-style-type: none"> × Eat or drink when handling chemicals × Eat or drink without washing hands thoroughly first × Take food into the work area where chemicals are being used or stored × Wear contaminated PPE in areas outside the work zone, such as eating areas. 	
9. Working at height	Falls	3H	<ul style="list-style-type: none"> • Avoid work above 2m, use extendable poles • ONLY use approved height access equipment to clean above 2m. ⚠ NEVER stand on chairs, tables or fixtures 	Supervisor and workers to ensure control



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JOB TASK	HAZARDS	RISK	CONTROL MEASURES	RESPONSIBLE PERSON	
			<ul style="list-style-type: none"> Ladders - Ensure: <ul style="list-style-type: none"> Load rating of at least 120kg Correct size and length for the job No damage, clean and dry Face ladder when ascending/descending Ensure 3 points of contact remain on the ladder at all times. 	measures followed	
10. On completion	Remove PPE	3H	<ul style="list-style-type: none"> Remove and dispose of disposable PPE before removing gloves .e.g. apron, face mask, protective eyewear Place reusable PPE into a container and wash in detergent and water and allowed to air dry. Remove and dispose of gloves. Take care not to recontaminate hands Wash hands using liquid soap and running water or alcohol-based hand rub. 	Supervisor to confirm all workers have signed out Workers to comply with controls	
	Waste	3H	<ul style="list-style-type: none"> Clean reusable cleaning items, such as mops, using hot water, and completely dry before re-use. Buckets and other cleaning equipment should be emptied and cleaned with a chlorine bleach solution and allowed to dry completely before re-use. 		
	Security breach	3H	<ul style="list-style-type: none"> All personnel sign-out on Site Register or inform your supervisor upon completion. 		
	Unauthorised access	3H	<ul style="list-style-type: none"> If acceptable, remove or add barricades Only remove signs when areas are dry and ready for use. 		
	Vehicle/people impact	4A	<ul style="list-style-type: none"> Stay to designated access and egress routes Maintain awareness of surroundings at all times. 		
11. Emergency response	<ul style="list-style-type: none"> Injury Fatality Environmental damage 	4A	<ul style="list-style-type: none"> For police, fire or ambulance call '000.' Follow site emergency and evacuation procedures A communication system is available, e.g. a mobile phone or radio Check for dangers to self before helping others Maintain control of the area and stabilise the situation Apply first aid to the injured worker Complete an incident report. 	<ul style="list-style-type: none"> Refer to your SWMS implementing instructions for further specific emergency responses. 	Supervisors and workers ensure controls followed
OVERALL RISK RATING AFTER CONTROLS			<input type="checkbox"/> 1 - Low <input checked="" type="checkbox"/> 2 - MODERATE <input type="checkbox"/> 3 - High <input type="checkbox"/> 4 - ACUTE		
PERMITS	<input type="checkbox"/> Not applicable <input type="checkbox"/> Hot Work <input type="checkbox"/> Confined Space <input type="checkbox"/> Local council <input type="checkbox"/> ? <input type="checkbox"/> ?				
SITE MANAGEMENT PLAN	Is the work associated with a Construction Project? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes – This SWMS must align with requirements of the Site Management Plan in place for the Construction Project.		



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PLANT & EQUIPMENT		HAZARDOUS SUBSTANCES	SUPERVISORY ARRANGEMENTS
<input type="checkbox"/> Electrical tools and leads	Tested and tagged quarterly	<i>List hazardous substances taken on-site and have the SDS onsite.</i> 1. 2. 3. 4. 5.	<input type="checkbox"/> Audits <input type="checkbox"/> Spot Checks <input type="checkbox"/> Reporting systems <input type="checkbox"/> Suitably qualified supervisors for job <input type="checkbox"/> Direct on-site supervision <input type="checkbox"/> Remote site: communication systems/schedule
<input type="checkbox"/> Hand tools - Meet AS/NZS	Regular visual inspection		
<input type="checkbox"/> Ladders - Meet AS/NZS	Inspected and tagged out if damaged		
<input type="checkbox"/> Mobile plant- <i>specify</i>	Inspected and tagged out if damaged		
<input type="checkbox"/> ?			

SWMS SIGN-OFF

This SWMS has been developed in consultation and cooperation with workers and relevant organisation representatives. I have read the above SWMS, and I understand its contents. I confirm that I have the skills and training, including relevant certification, to conduct the task as described. I agree to comply with safety requirements within this SWMS, including risk control measures, safe work instructions and PPE described.

WORKERS' NAME	SIGNATURE	JOB ROLE / POSITION E.G. SUPERVISOR, WORKER, TRAINEE	DATE	WORKERS' NAME	SIGNATURE	JOB ROLE / POSITION SUPERVISOR, WORKER, TRAINEE	DATE